

**BERKELEY CITY COUNCIL AGENDA & RULES COMMITTEE  
SPECIAL MEETING MINUTES**

**TUESDAY, SEPTEMBER 8, 2020**

**2:30 P.M.**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Sophie Hahn and Susan Wengraf

Alternate: Councilmember Ben Bartlett

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council Agenda & Rules Committee will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/88170468287>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128** and Enter Meeting ID: **881 7046 8287**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Agenda & Rules Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

**Roll Call:** 2:31 p.m. All present.

**Public Comment** – 15 speakers.

## **Review of Agendas**

**1. Approval of Minutes: August 31, 2020**

**Action:** M/S/C (Wengraf/Hahn) to approve the minutes of 8/31/2020.

**Vote:** All Ayes.

**2. Review and Approve Draft Agendas:**

a. 9/22/20 – 6:00 p.m. Regular City Council Meeting

**Action:** M/S/C (Hahn/Wengraf) to approve the agenda of the 9/22/2020 regular meeting with the changes noted below.

- *Item Added: Measure FF Oversight (Arreguin) – added to Consent Calendar; Councilmembers Wengraf, Hahn, and Robinson added as co-sponsors*
- *Item Added: Extension of Emergency Declaration (City Manager) – added to Consent Calendar*
- *Item Added: Water for Unhoused (Davila) – added to Consent Calendar*
- *Item 7 Proposition 17 (Hahn) – Councilmember Wengraf added as a co-sponsor*
- *Item 8 SB 1079 (Wengraf) – Councilmembers Hahn, Harrison, and Robinson added as co-sponsors*
- *Item 12 Mindfulness (Davila) – moved to Consent Calendar (with committee recommendation added)*
- *Item 13 Healthy Checkout (Harrison) – revised item submitted*
- *Item 14 Community Refrigerators (Davila) – scheduled for 9/22 Action Calendar*
- *Item 15 Breathe Act (Davila) – revised item submitted; Councilmember Bartlett added as a co-sponsor; scheduled for 9/22 Action Calendar*

**Vote:** All Ayes.

### Order of Action Calendar

Item 9 Navigable Cities

Item 10 Civic Center

Item 11 Crime Report

Item 13 Healthy Checkout

Item 14 Community Refrigerators

Item 15 Breathe Act

**3. Selection of Item for the Berkeley Considers Online Engagement Portal**

- None Selected

**4. Adjournments In Memory**

- Add standing adjournment in memory of Berkeley residents that have died from COVID-19

## Scheduling

5. **Council Worksessions Schedule** – reviewed and approved
6. **Council Referrals to Agenda Committee for Scheduling**
  - Item 4 Ohlone History scheduled for 10/13/2020 at 5:00 p.m.
7. **Land Use Calendar** – received and filed

## Referred Items for Review

8. **Discussion Regarding Impact of COVID-19 (novel coronavirus) on Meetings of Legislative Bodies**

**Action:** No action taken.

9. **Referral Response: Expanding community engagement within work to address Climate Impacts**

**From:** City Manager

**Referred:** July 21, 2020

**Due:** January 22, 2021

**Recommendation:**

1. Refer to the City Manager to continually advance engagement around community-driven, equitable climate solutions, and to seek external resources to enable increased community engagement of impacted communities around equitable climate solutions; and
2. Refer to the Agenda Committee a revision to the Council Rules of Procedures to update the Environmental Sustainability section of City Council items and staff reports as “Environmental Sustainability and Climate Impacts.”

**Financial Implications:** See report

Contact: Jordan Klein, Planning and Development, (510) 981-7400

**Action:** M/S/C (Arreguin/Wengraf) to send the item to the City Council with a Qualified Positive Recommendation to 1) request that the City Manager update the training materials and templates to include climate impacts in the Environmental Sustainability section of staff and council reports; and 2) codify the changes in Appendix B in the next update to the Rules of Procedure.

**Vote:** All Ayes.

## Unscheduled Items

*These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.*

- 10. Commission Reorganization for Post-COVID19 Budget Recovery**  
**From: Councilmember Droste (Author), Councilmember Robinson (Co-Sponsor), Councilmember Kesarwani (Co-Sponsor)**  
**Referred: June 15, 2020**  
**Due: November 30, 2020**  
**Recommendation:** 1. Reorganize existing commissions with the goal of achieving 20 total commissions; 2. Reorganize existing commissions within various departments to ensure that no single department is responsible for more than five commissions; 3. Reorganize commissions within the Public Works Department to ensure Public Works oversees no more than three commissions; 4. Refer to the City Manager and every policy committee to agendaize at the next meeting available to discuss commissions that are in their purview and make recommendations to the full Council on how to reorganize and address the various policy areas. Commission members should be notified and chairs should be invited to participate. Policy committee members are encouraged to consider the renaming of some commissions in order to ensure that all policy areas are addressed.  
**Financial Implications:** See report  
Contact: Lori Droste, Councilmember, District 8, (510) 981-7180

**Action:** Continued to next meeting under Unscheduled Items.
- 11. Amendments to the Berkeley Election Reform Act to prohibit Officeholder Accounts; Amending BMC Chapter 2.12** *(Item contains supplemental material)*  
**From: Fair Campaign Practices Commission**  
**Referred: July 28, 2020**  
**Due: January 29, 2021**  
**Recommendation:** Conduct a public hearing and upon conclusion, adopt first reading of an ordinance amending the Berkeley Election Reform Act, Berkeley Municipal Code Chapter 2.12, to prohibit Officeholder Accounts (See Section 18531.62. Elected State Officeholder Bank Accounts, Regulations of the Fair Political Practices Commission).  
**Financial Implications:** None  
Contact: Sam Harvey, Commission Secretary, (510) 981-6950

**Action:** Continued to next meeting under Unscheduled Items.

## Unscheduled Items

### 12. Relinquishments and grants from Councilmembers' office budgets

**From:** Open Government Commission

**Referred:** August 31, 2020

**Due:** February 15, 2021

**Recommendation:** Adopt a Resolution creating a temporary advisory committee consisting of three (3) members each of the City Council and the Open Government Commission ("OGC") to enable discussion between the Council and the OGC to make recommendations governing relinquishments and grants from Councilmembers' office budgets.

**Financial Implications:** None

Contact: Sam Harvey, Commission Secretary, (510) 981-6950

**Action:** Continued to next meeting under Unscheduled Items.

## Items for Future Agendas

- Discussion of items to be added to future agendas
  - None

## Adjournment

**Action:** M/S/C (Hahn/Wengraf) to adjourn the meeting.

**Vote:** All Ayes.

Adjourned at 3:55 p.m.

I hereby certify that the foregoing is a true and correct record of the Agenda & Rules Committee meeting held on September 8, 2020.

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Mark Numainville  
City Clerk

## Communications

*Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA.*